Questions

* Do a few user stories now
* Where do we store user data?
  + Database? Or text file / pdf stored on his computer
* Clarify step by step what the fields are
* User side and admin side
  + Admin side needs security login
* Where does the user go to click the links to these forms?
* Both forms displayed on the first page?
* How does he want the want the forms to be displayed to the user?
  + Text boxes, drop down menus, check boxes
* Required fields, not required fields
* How many people on the administrative side? Just James Sandoval or multiple people.
* How do we get fields like “Superv. Signature”?
* 2 week iteration preferably every Friday
* Available by phone during what times?
  + Email is better
* UAA College of Engineering Student, Temporary, or Graduate Employment Request Form
  + General Information will be available for all forms
  + Should each of the individual boxes be individual forms?
* Process the forms go through – lifecycle
  + User sends it out; it arrives to the admin, what happens next?
* Who gets to access the submission for forms?
  + UAA Email required or everyone has access?
* What does he want as a final result as the form submission?
* Attach to college of engineering website or a stand-alone website?
* How does the admin respond to the Employee Request form?
* How to handle mutually exclusive fields?
* Input cleaning – proper values
* Users edit form after submission?
* Return to form later (partially finished)

User Stories

* User Interface
  + For both forms
  + For users and admin
* Storing information on a database
* Submission of the form
* Approval or denying of the form
  + To user’s email
* Print out form option
* Connect form to existing website
* Email confirmation to the user for submission, approval, and denial
* User edit form after submission
* Save current form data, return to form later

For me

* Repository – Github
* Html with JavaScript doing all of the functions, use jQuery

UAA College of Engineering Student, Temporary, or Graduate Employment Request Form

* General Information
  + Name – Required
  + UAA ID – Required
  + UAA or other Email – Required
  + Start Data – Required
    - Do not automate to today
    - Start on first available pay period
  + Student Is – checkmark either domestic or international, visa type = dropdown menu
  + Hours per week – Required
  + End Date – Required
  + Describe other UAA employment during same dates – Not required
  + Extend Existing Contact, NewHire, Rehire
    - Only one picked, not required
  + If new hire, has new hire paperwork package been given to student – not required
  + Teaching Assistant Only
    - Will Student Work As A Teaching Assistant – required
      * If no, grey out rest of box
    - Course Enrollment Total – required
    - Course Info – required, CRN
    - Student work as a (check all that apply)
      * Grader, Run lab
* Undergraduate Student Classifcation
  + Student position – choosing A, B or C required
  + Current Enrollment > 6 credit hours – required
    - If user doesn’t meet requirements, activate temp box
  + Meets academic requirement – required
    - If user doesn’t meeting requirements, activate temp box
  + Has a Student Employment Verification Form Been Completed – required
  + Fund / Org to Charge #1, Fund / Org to Charge #2 – maximum one required
  + Description of Duties – required
* Graduate Student Assignment
  + Graduate assignment
  + Student is – redundant, go away
  + Bi-Weekly Graduate Stipend Amount – required
  + Fund / Org to Charge #1, Fund / Org to Charge #2 – maximum one required
  + To Include
    - Tuition – yes/no, required
      * Hours, required, usually 6 or 9
    - Course fees – yes/no, required
    - Health insurance – yes/no, required
  + Description of Duties – required
* Temporary Employee
  + Job Title – required, drop down menu, other - describe
  + Fund / Org to Charge #1, Fund / Org to Charge #2 – maximum one required
  + Description of Duties – required
  + Supervisor or PI Name – required
* Instead of print name
  + Supervisor or PI Name
* Date submitted
  + Just get date of today
* Signature

UAA College of Engineering, Internal Order Form

* Date requested – required, auto fill to today’s date
* Date needed – not required
* Vendor – required, just vendor name
  + Amazon
* Attn – not required
* Address, city, st, zip, phone, fax – not required
* Requester – not required
* Phone # - not required
* Fund / Org # or account title – at least one required
* Superv Name - required
  + Authorized Name
* Superv Signature – required after print out
  + Authorized Buyer
* Detailed Business Purpose of Purchase – required
* Item Box
  + Item No
  + Catalog No
  + Hazardous – not required, yes/no
  + Radioactive – not required, yes/no
  + Generic name - required
  + Unit Measure – drop down menu, feet, pound, oz
  + Qty - required
  + Unit Cost - required
  + Extended Cost – automatically, unit cost times quality
  + Total - automatically
* Comments or special instructions
  + Not required